



Minutes for Meeting Book - Tuesday, May 21, 2024 Board of Directors Meeting

Tuesday, May 21, 2024 | 6:00 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees:

Linda Arts, Steven Barrows, Doug Dahlberg, Julia Kicker, Chris Kircher, Sara Nagel, Sharon Thiel, Greg Zylka, Becca Nathe, Jeremy Schwartz, Katrina Wood, Lee Westrum, Marcus Miller, Mike Carlson, Paul Drange, Robb Reid, Susan Nanik, Travis Bautz, Vern Capelle, and Chad Coauette

1. Call to Order by Chair Zylka

1.1 Determination of Quorum

1.2 Welcome Ex-Officio's

2. Acceptance of the Agenda

2.1 Additions/Corrections to the agenda

Recommendation: Approve the agenda as corrected.

Moved by: Sara Nagel

Seconded by: Doug Dahlberg

Carried

3. Action on the Minutes of Clerk Arts

3.1 Review and Approval of the Minutes of Regular Board Meeting held April 18, 2024

Recommendation: Approve the minutes as presented

Moved by: Linda Arts

Seconded by: Sharon Thiel

Carried

4. Status of #924 Fund by Treasurer Nagel & Mike Carlson, Chief Financial Officer

4.1 Financial Report of Cash, Revenues, and Expenditures

4.2 FY 25.25 Preliminary Budget Update

5. Consideration of Claims

5.1 Review by Treasurer Nagel and presenting for approval the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated May 14, 2024.

Recommendation: Approve the batch reports as presented.

Moved by: Sara Nagel

Seconded by: Chris Kircher

Carried

6. Consent Agenda

6.1 Resolution to Approve Solicitation and/or Re-Solicitation of Categories

6.2 Resolution to Approve Ratification of Cooperative Contracting Awards

6.3 Appendix A

6.4 Statewide Teacher Mentoring Grant Award Notification to Sourcewell

6.5 Personnel Recommendations

Recommendation: Approve the consent agenda as presented.

Moved by: Julia Kicker

Seconded by: Steven Barrows

Carried

7. Regional Solutions- Focused Program Update

7.1 A Day in the Life of a Sourcewell Employee Tammy Feige
Filippi

7.2 Local Government Outreach and Funding Update

7.3 Strategic Reinvestments/Impact

8. Old Business

8.1 CentraCare Project Update

- Paul Drange, Chief Regional Solutions Officer

8.2 IMCOM Task Order Approval Memorandum

Recommendation: Approve the Resolution Accepting IMCOM
Task Order Approval Memorandum.

Moved by: Sharon Thiel

Seconded by: Steven Barrows

Carried

9. New Business

9.1 Sourcewell - Better Health Collective Administrative and
Financial Services Agreement

- Ryan Donovan, Senior Director of RBI

Recommendation: Approve the Sourcewell - Better Health
Collective Administrative and Financial Services Agreement.

Moved by: Doug Dahlberg

Seconded by: Julia Kicker

Carried

9.2 FY 24.25 CEO Personnel Recommendations

Recommendation: Approve the FY 24.25 CEO Personnel Recommendations.

Moved by: Julia Kicker

Seconded by: Steven Barrows

Carried

10. Chief Executive Officer Update- Dr. Chad Coauette

10.1 State/National Associations and Partnerships

11. Reports

11.1 Individual Board Member Reports

12. Adjournment

Recommendation: to adjourn at 7:45 p.m.

Moved by: Sara Nagel

Seconded by: Sharon Thiel

Carried

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - May 2024**

CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:
	None
Requesting Board permission to Re-Solicit the following categories:	
HVAC Systems and Related Services	
OEM Vehicle Parts and Supplies	
Aboveground Fuel and Fluid Storage with Related Hardware, Software, and Services	

NEW CONTRACTS		
Supplier Name	Contract Number	Solicitation Title
Betacom Incorporated	020624-BTC	"Private Wireless Services with Related Solutions"
Communication Technology Services, LLC (CTS)	020624-CTS	"Private Wireless Services with Related Solutions"
Eucast Global	020624-EUC	"Private Wireless Services with Related Solutions"
IP Access International	020624-IAC	"Private Wireless Services with Related Solutions"
Kajeet, Inc.	020624-KAJ	"Private Wireless Services with Related Solutions"
LanceSoft, Inc.	020624-LCS	"Private Wireless Services with Related Solutions"
Logicalis, Inc.	020624-LOG	"Private Wireless Services with Related Solutions"
Mobile Communications America	020624-MCA	"Private Wireless Services with Related Solutions"
Nokia of America Corporation	020624-NOK	"Private Wireless Services with Related Solutions"
NTT Data, Inc.	020624-NTT	"Private Wireless Services with Related Solutions"
Pierson Wireless Corp.	020624-PRS	"Private Wireless Services with Related Solutions"
TD Synnex Corporation	020624-SYN	"Private Wireless Services with Related Solutions"
T-Mobile USA	020624-SPT	"Private Wireless Services with Related Solutions"
AT&T Mobility	031924-ATT	"Wireless Voice & Data Services with Related Solutions, Equipment and Accessories"
T-Mobile USA	031924-SPT	"Wireless Voice & Data Services with Related Solutions, Equipment and Accessories"
USCC Services	031924-USC	"Wireless Voice & Data Services with Related Solutions, Equipment and Accessories"
Element Fleet Corporation	031224-ELF	"Garage and Fleet Services"
First Student	031224-FIR	"Garage and Fleet Services"
Lube-Tech & Partners	031224-LUT	"Garage and Fleet Services"
Nobel Computer Systems	031224-NBL	"Garage and Fleet Services"
Rynse, Inc.	031224-RYN	"Garage and Fleet Services"
Valvoline, Inc.	031224-VAL	"Garage and Fleet Services"
Vector Fleet Management	031224-VEC	"Garage and Fleet Services"
Vehicle Management Solutions	031224-VMS	"Garage and Fleet Services"

CONTRACT EXTENSIONS		
Supplier Name	Contract Number	Solicitation Title
CIMCO Refrigeration, a division of Toromont Industries, Ltd.	120320-CIM	"Ice Rink and Arena Equipment with Related Supplies and Services"
The Gordian Group	050421-GGI	"JOC or IQCC Program Management Consulting Services"
John Deere Construction Retail Sales	032119-JDC	"Heavy Construction Equipment with Related Accessories, Attachments, and Supplies"
Innotex	032620-INO	"Firefighting Personal Protective Equipment, Apparel, and Accessories, with Related Cleaning and Maintenance Equipment"
Public Surplus	012821-TPG	"Auction Services with Related Solutions"
Albion General Contractors, Inc.	GA-C03-040820-ALB	"State of Georgia - Indefinite Quantity Construction Contract"
Albion General Contractors, Inc.	GA-B05-040820-ALB	"State of Georgia - Indefinite Quantity Construction Contract"
Albion General Contractors, Inc.	GA-D05-040820-ALB	"State of Georgia - Indefinite Quantity Construction Contract"
Albion General Contractors, Inc.	GA-A06-040820-ALB	"State of Georgia - Indefinite Quantity Construction Contract"
Bayne Development Group	GA-ST04-040820-BDG	"State of Georgia - Indefinite Quantity Construction Contract"
Brown & Root	GA-A01-040820-KBR	"State of Georgia - Indefinite Quantity Construction Contract"
Centennial Contractors Enterprises, Inc.	GA-D08-040820-CCE	"State of Georgia - Indefinite Quantity Construction Contract"
Centennial Contractors Enterprises, Inc.	GA-C06-040820-CCE	"State of Georgia - Indefinite Quantity Construction Contract"
Centennial Contractors Enterprises, Inc.	GA-B06-040820-CCE	"State of Georgia - Indefinite Quantity Construction Contract"
Crown Retail Services, Inc	GA-A05-040820-CRS	"State of Georgia - Indefinite Quantity Construction Contract"
Crown Retail Services, Inc	GA-B03-040820-CRS	"State of Georgia - Indefinite Quantity Construction Contract"
Darsey Construction LLC	GA-D02-040820-DAR	"State of Georgia - Indefinite Quantity Construction Contract"
Darsey Construction LLC	GA-C01-040820-DAR	"State of Georgia - Indefinite Quantity Construction Contract"

APPENDIX A Continued

Darsey Construction LLC	GA-B07-040820-DAR	"State of Georgia - Indefinite Quantity Construction Contract"
Engineering Design Technologies, Inc.	GA-D09-040820-EDT	"State of Georgia - Indefinite Quantity Construction Contract"
Engineering Design Technologies, Inc.	GA-C07-040820-EDT	"State of Georgia - Indefinite Quantity Construction Contract"
F.H. Paschen, S.N. Nielsen & Associates, LLC	GA-ST01-040820-FHP	"State of Georgia - Indefinite Quantity Construction Contract"
Greene & Burdette Property Management, LLC	GA-D03-040820-GBP	"State of Georgia - Indefinite Quantity Construction Contract"
Greene & Burdette Property Management, LLC	GA-B02-040820-GBP	"State of Georgia - Indefinite Quantity Construction Contract"
Greene & Burdette Property Management, LLC	GA-C02-040820-GBP	"State of Georgia - Indefinite Quantity Construction Contract"
Greene & Burdette Property Management, LLC	GA-A02-040820-GBP	"State of Georgia - Indefinite Quantity Construction Contract"
HCR Construction, Inc.	GA-A08-040820-HCR	"State of Georgia - Indefinite Quantity Construction Contract"
HITT Contracting, Inc.	GA-B04-040820-HCI	"State of Georgia - Indefinite Quantity Construction Contract"
HITT Contracting, Inc.	GA-C04-040820-HCI	"State of Georgia - Indefinite Quantity Construction Contract"
HITT Contracting, Inc.	GA-D06-040820-HCI	"State of Georgia - Indefinite Quantity Construction Contract"
HITT Contracting, Inc.	GA-A03-040820-HCI	"State of Georgia - Indefinite Quantity Construction Contract"
Jewel of the South	GA-C10-040820-JOS	"State of Georgia - Indefinite Quantity Construction Contract"
JOC Construction	GA-ST03-040820-LRI	"State of Georgia - Indefinite Quantity Construction Contract"
Johnson-Laux Construction, LLC	GA-ST07-040820-JLC	"State of Georgia - Indefinite Quantity Construction Contract"
Lichty Commercial Construction, Inc.	GA-A09-040820-LIY	"State of Georgia - Indefinite Quantity Construction Contract"
Lynn Construction Contracting, Inc.	GA-D04-040820-LYN	"State of Georgia - Indefinite Quantity Construction Contract"
Osprey Management, LLC	GA-ST08-040820-OML	"State of Georgia - Indefinite Quantity Construction Contract"
Paryani Construction	GA-A07-040820-PAR	"State of Georgia - Indefinite Quantity Construction Contract"
Place Services, Inc.	GA-D07-040820-PLA	"State of Georgia - Indefinite Quantity Construction Contract"
Place Services, Inc.	GA-B08-040820-PLA	"State of Georgia - Indefinite Quantity Construction Contract"
Place Services, Inc.	GA-C05-040820-PLA	"State of Georgia - Indefinite Quantity Construction Contract"
Place Services, Inc.	GA-A10-040820-PLA	"State of Georgia - Indefinite Quantity Construction Contract"
Prime Contractors, Inc.	GA-ST02-040820-PCI	"State of Georgia - Indefinite Quantity Construction Contract"
Rubio and Son Interiors, Inc.	GA-ST10-040820-RSI	"State of Georgia - Indefinite Quantity Construction Contract"
Ujamaa Construction	GA-B10-040820-UJA	"State of Georgia - Indefinite Quantity Construction Contract"
Ujamaa Construction	GA-D10-040820-UJA	"State of Georgia - Indefinite Quantity Construction Contract"
Ujamaa Construction	GA-C08-040820-UJA	"State of Georgia - Indefinite Quantity Construction Contract"
Ward Humphrey, Inc.	GA-ST06-040820-WHI	"State of Georgia - Indefinite Quantity Construction Contract"

NEW IDIQ CONTRACTS

Company Name	Contract Number	Region - Type of Work
None		

Company Name	Contract Number
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IDIQ CONTRACT EXTENSIONS		
Anderson Brothers	MN-R3-PAV-040622-ABC	
Baratto Brothers Construction, Inc.	MN-R1-GC-040622-BBC	
Baratto Brothers Construction, Inc.	MN-R2-GC-040622-BBC	
Baratto Brothers Construction, Inc.	MN-R3-GC-040622-BBC	
Baratto Brothers Construction, Inc.	MN-R6-GC-040622-BBC	
Baratto Brothers Construction, Inc.	MN-R5-GC-040622-BBC	
Bituminous Roadways, Inc	MN-R6-PAV-040622-BIR	
Bruce Kreofsky and Sons Incorporated	MN-R7-GC-040622-BKS	
Hy-Tec Construction	MN-R3-GC-040622-HTC	
The Jamar Company	MN-R2-GC-040622-JMR	
The Jamar Company	MN-R3-HVAC-040622-JMR	
The Jamar Company	MN-R3-PLUM-040622-JMR	
The Jamar Company	MN-R3-R-040622-JMR	
The Jamar Company	MN-R5-R-040622-JMR	
The Jamar Company	MN-R2-PLUM-040622-JMR	
The Jamar Company	MN-R2-R-040622-JMR	
The Jamar Company	MN-R3-GC-040622-JMR	
The Jamar Company	MN-R2-HVAC-040622-JMR	
The Jamar Company	MN-R7-R-040622-JMR	
The Jamar Company	MN-R4-R-040622-JMR	
The Jamar Company	MN-R6-R-040622-JMR	
The Jamar Company	MN-R1-R-040622-JMR	
Kraus-Anderson Construction Company	MN-R4-GC-040622-KRU	
Kraus-Anderson Construction Company	MN-R5-GC-040622-KRU	
Kraus-Anderson Construction Company	MN-R2-GC-040622-KRU	
Kraus-Anderson Construction Company	MN-R3-GC-040622-KRU	
Kraus-Anderson Construction Company	MN-R6-GC-040622-KRU	
Kraus-Anderson Construction Company	MN-R7-GC-040622-KRU	
Kraus-Anderson Construction Company	MN-R1-GC-040622-KRU	
Loeffler Construction & Consulting	MN-R6-GC-040622-LCL	

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McDowall Company	MN-R4-R-040622-MDC	
McDowall Company	MN-R6-R-040622-MDC	
McDowall Company	MN-R3-R-040622-MDC	
McDowall Company	MN-R1-R-040622-MDC	
McDowall Company	MN-R2-R-040622-MDC	
McDowall Company	MN-R5-R-040622-MDC	
McDowall Company	MN-R7-R-040622-MDC	
Mid-Minnesota Hot Mix	MN-R5-PAV-040622-MHM	
Nor-Son, Inc.	MN-R1-GC-040622-NSI	
Nor-Son, Inc.	MN-R2-GC-040622-NSI	
Nor-Son, Inc.	MN-R4-GC-040622-NSI	
Nor-Son, Inc.	MN-R7-GC-040622-NSI	
Nor-Son, Inc.	MN-R6-GC-040622-NSI	
Nor-Son, Inc.	MN-R5-GC-040622-NSI	
Nor-Son, Inc.	MN-R3-GC-040622-NSI	
Northland Constructors of Duluth, Inc.	MN-R2-PAV-040622-NCD	
Peterson Sheet Metal, Inc.	MN-R6-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R3-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R3-PLUM-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R2-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R5-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R5-PLUM-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R1-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R4-PLUM-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R6-PLUM-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R1-PLUM-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R2-PLUM-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R4-HVAC-040622-PSM	
RAK Construction, Inc. (Signer chng, 3.25.24)	MN-R3-GC-040622-RAK	
RAK Construction, Inc.	MN-R5-GC-040622-RAK	
RAK Construction, Inc.	MN-R6-GC-040622-RAK	
RAK Construction, Inc.	MN-R7-GC-040622-RAK	
RAK Construction, Inc.	MN-R1-GC-040622-RAK	
RAK Construction, Inc.	MN-R4-GC-040622-RAK	
RAK Construction, Inc.	MN-R2-GC-040622-RAK	
RJM Construction, LLC	MN-R1-GC-040622-RJM	
RJM Construction, LLC	MN-R6-GC-040622-RJM	
RJM Construction, LLC	MN-R7-GC-040622-RJM	
RJM Construction, LLC	MN-R4-GC-040622-RJM	
RJM Construction, LLC	MN-R2-GC-040622-RJM	
RJM Construction, LLC	MN-R3-GC-040622-RJM	
RJM Construction, LLC	MN-R5-GC-040622-RJM	
Solid Rock Construction	MN-R5-GC-040622-SRC	
Solid Rock Construction	MN-R6-GC-040622-SRC	
Solid Rock Construction	MN-R3-GC-040622-SRC	
VSI Construction, Inc.	MN-R1-GC-040622-VSI	
VSI Construction, Inc.	MN-R2-GC-040622-VSI	
VSI Construction, Inc.	MN-R4-GC-040622-VSI	
VSI Construction, Inc.	MN-R6-GC-040622-VSI	
VSI Construction, Inc.	MN-R5-GC-040622-VSI	
VSI Construction, Inc.	MN-R3-GC-040622-VSI	
VSI Construction, Inc.	MN-R7-GC-040622-VSI	